

# DeeWhy Grand



## Swipe Key Request Form

Date: \_\_\_\_\_

Apartment Number: \_\_\_\_\_

Name of Resident/ Tenant: \_\_\_\_\_

Name of Agent (If Applicable): \_\_\_\_\_

Number of Swipes Requested: \_\_\_\_\_

Reason for Swipe Key Request: Lost/ Stolen/ Other \_\_\_\_\_

Requests for additional Car Park swipes can only be approved by the Executive Committee SP83746.

Swipes will be available once a Cheque or Money Order for \$50.00 per card is made payable to **Dee Why Grand BMC**. Collection of swipe will only be available once full payment has been made.

Tenants that request new or additional cards, must provide written authorisation from owner or agent confirming new or additional card.

In the event of a swipe card being lost or stolen, please advise Building Management immediately to ensure all access can be cancelled. Lost or stolen swipe cards will require payment of \$50.00 per card.

Signature: \_\_\_\_\_